

**ANNEX "A"**

**PROJECT: ONE-YEAR CONTRACT FOR SECURITY SERVICES: SSS MAIN, POEA, LIVELIHOOD AND EDSA LOT, AND NCR PROPERTIES**

**A. RESPONSES TO THE QUERIES RAISED BY PROSPECTIVE BIDDERS DURING PRE-BID CONFERENCE:**

<b>QUERIES</b>	<b>BAC/TWG REPLY</b>
1. Is separation pay included in the computation of the budget?	No. The winning bidder shall shoulder the separation pay since the janitors are not considered as SSS Employees.
2. Will the new wage order prevail for this project?	No. The new wage order, if any, will be used during contract implementation.
3. Will the winning bidder absorb the existing janitors?	Absorption of the existing janitors depends on the discretion of the winning bidder.
4. Will the winning bidder submit copy of all contracts or Purchase Order as supporting documents for statement of all on-going contracts?	Please refer to B.1.
5. Are all cleaning solutions necessary to be provided with Certificate of product Registration (CPR) number?	Please refer to B.2.
6. If the bidder will use the branded products and others will not, it will be disadvantageous on their part to win because of the price difference. Could they just use generic brand?	Please refer to B.3.

**B. Clarifications as a result of the Pre-bid Conference.**

<b>Query</b>	<b>Answer</b>
1. Will the winning bidder submit copy of all contracts or Purchase Order as supporting documents for statement of all on-going contracts?	<p>No. Supporting documents will only be required for Single Largest Completed Contract.</p> <p>Supporting documents are not anymore required for on-going contracts provided that the supplied form is filled up properly.</p> <p>Revised form for the Statement of Single Largest Completed Contract will be issued to the bidder.</p> <p>This amends Clause 12.1 of Section III - Bid Data Sheet and Section VIII - Bidding Forms.</p>
2. Are all cleaning solutions necessary to be provided with Certificate of Product Registration (CPR) number?	<b>No.</b> Not all cleaning solutions are necessary to be provided with Certificate of product Registration (CPR) number. Section V (Specific Provisions) of Administrative Order No. 2015 – 0038 dated 8 Sept 2015 of

	<p>DOH, states that:</p> <p>“Manufacture, importation, exportation, distribution, sales, offer for sale, transfer, promotion, advertisement, sponsorship of and/or, where appropriate, the use and testing of such substances, <b>shall not</b> anymore require prior FDA approval and clearances. Manufacturers, importers, exporters, wholesalers, distributors, retailers, and the like <b>shall not</b> anymore be required to secure license to Operate, or undergo product registration and/or notification by the FDA before they can engage in the aforementioned activities.</p> <p>However, manufacturers, importers, exporters, wholesalers, distributors, retailers, and the like shall strictly comply with the standards set by pertinent laws or rules and regulations on said household/urban hazardous substances.”</p>
<p>3. Under Annexes 3.1 and 3.2, is the brand name subject to approval and acceptance of SSS?</p>	<p>No. The phrase “subject to approval and acceptance of SSS” shall be deleted.</p> <p>This amends Annexes 3.1 (page 97) and 3.2 (page 98) of Annex 3.</p> <p>Revised form will be issued to the bidders.</p>
<p>4. Per Bidding Documents, scrubbing pad (blue) for SSS NCR Properties has a total quantity of 3,380 pcs.</p>	<p>The quantity for the scrubbing pad (blue) is 28 pcs.</p> <p>This amends Annex 3.2. page 98 of the Annex 3.</p> <p>Revised form will be issued to the bidders.</p>

**Other clarifications/amendments**

From	To
<p>Section III. Bid Data Sheet Clause 12.1 (a)</p> <p>Statement that the proposed household/ cleaning products/ fertilizer/ pesticide it is going to use have been registered with and approved by the Food and Drug Administration (FDA) pursuant to FDA Memorandum Circular 2013-045 supported by Certificate of Product Registration (CPR) or by the Fertilizers and Pesticides Authority (FPA), and that it will use the same</p>	<p>Statement that the proposed household/ cleaning products/ fertilizer/ pesticide it is going to use have been registered with and approved by the Food and Drug Administration (FDA) pursuant to FDA Memorandum Circular 2013-045 supported by Certificate of Product Registration (CPR) or by the Fertilizers and Pesticides</p>

<p>supplies and materials, tools and equipment as required and approved by SSS in accordance with the Scope of Services and Methodology, Benchmark and/or Standards.</p>	<p>Authority (FPA), as may be applicable ; and that it will use the same supplies and materials, tools and equipment as required and approved by SSS in accordance with the Scope of Services and Methodology, Benchmark and/or Standards.</p>
<p>Section V. Special Conditions of the Contract Clause 16.1</p> <p>Quality required - The Aerosol Spray and Rat Bait under Basic Pest Control should be registered with the Food and Drug Administration (FDA), supported by Certificate of Product Registration (CPR) from FDA. The Complete Fertilizer (14-14-14) under Landscape Maintenance Supplies should be registered with the Fertilizer and Pesticide Authority (FPA), supported by Certificate of Product Registration (CPR) from FPA.</p>	<p>Quality required - The Aerosol Spray and Rat Bait under Basic Pest Control should be registered with the Food and Drug Administration (FDA), supported by Certificate of Product Registration (CPR) from FDA.</p>
<p>Annex 1.3 Standard Janitorial Supplies and Materials Registered with FDA and FPA,</p>	<p>Annex 1.3 Standard Janitorial Supplies and Materials Registered with FDA and FPA, as may be applicable.</p>
<p>Heading of Sworn statement  “Sworn Statement that the bidder will use cleaning solutions for janitorial services in SSS are registered with and approved by the Food and Drug Administration (FDA)/Commitment of Compliance”</p>	<p>“Sworn Statement that the bidder will use cleaning solutions for janitorial services in SSS are registered with and approved by the Food and Drug Administration (FDA) as may be applicable/Commitment of Compliance”</p>

**STATEMENT OF ON-GOING GOVERNMENT AND PRIVATE CONTRACTS WITH  
ATTACHED SUPPORTING DOCUMENTS (i.e. P.O/CONTRACTS)**

NAME OF CONTRACT	DATE OF CONTRACT	CONTRACT DURATION	OWNER'S NAME, ADDRESS AND CONTACT NUMBERS	KINDS OF GOODS	AMOUNT OF CONTRACT	VALUE OF OUTSTANDING CONTRACT

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE  
PROJECT TO BE BID EQUIVALENT TO AT LEAST 50% OF THE ABC  
WITH SUPPORTING DOCUMENTS**

NAME OF CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	CONTACT PERSON & CONTACT NO.